## 4.8.6 Amendments to motions

An amendment to a motion must be relevant to the motion and will either be:

- to refer the matter to an appropriate body or individual for consideration or reconsideration;
- to leave out words;
- to leave out words and insert or add others; or
- to insert or add words as long as the effect is not to negate the motion.

Only one amendment may be moved and discussed at any one time. No further amendment may be moved until the amendment under discussion has been disposed of.

The Chair will invite amendments at the end of each discussion. Members wishing to put forward an amendment must then indicate their intention to do so. The Chair will invite each member wishing to make such a proposal to set out their proposal in the order received. The Chair may seek to eliminate any duplicity through collaboration with those presenting a proposal to amend and by being mindful of paragraph 4.8.7 and paragraph 4.8.8

If an amendment is not carried, other amendments to the original motion may be moved.

If an amendment is carried, the motion as amended takes the place of the original motion. This becomes the substantive motion to which any further amendments are moved.

After an amendment has been carried, the Chair will read out the amended motion before accepting any further amendments, or if there are none, put it to the vote